

City of East Peoria
On Premise Sign Permit Application

Application requirement: **Site Plan;** drawn to scale, indicating property lines and setbacks.
 Sketch of Proposed Sign; drawn to scale indicating phrasing and colors.
 Electrical Permit; permit required for any electrical work needed.

Sign Location

Address: _____
Property Owner: _____
Owner Telephone: _____
Property Tenant: _____
Tenant Telephone: _____

Contractor

Name: _____
Address: _____
Telephone: _____
Bond (\$5,000), Certificate of Insurance on file? ____yes ____no

*I hereby certify that I am the owner of the proposed sign or represent the owner.
To the best of my knowledge, the information given is true and correct.*

Applicant: _____ ***Date:*** _____

Free Standing:

Sign Dimension: _____ Sign Area: _____
Setbacks. Front: _____ Side: _____
Street Frontage: _____ Corner Lot: _____
Other free standing signs on property? _____ Size: _____
Distance from other free standing sign? _____
Total Signage Allowed: _____

Wall, Letter, Canopy, Awning or Window:

Sign Area: 1. _____ 2. _____ 3. _____
Total square footage: _____ Building Frontage: _____
Total Signage Allowed: _____

Projecting Sign:

Sign Area: _____
Height above ground: _____
Building to inner edge: _____
Street frontage: _____
Will sign be above a public sidewalk? _____

Office Use Only:

_____ Permanent Sign _____ Temporary Sign – Expires _____
_____ Zoning Classification
_____ Approved Fee: _____ Date: _____ Paid: _____
_____ Denied - _____ Date: _____
_____ Electrical Permit Issued _____ Date: _____
_____ Violation Issued (fees tripled)