



2232 E. WASHINGTON ST. East Peoria, Illinois 61611 . Phone (309) 698-4716 FAX (309) 698-4730

Commissioners  
Dan Decker    Mike Sutherland

**TO:**            The Honorable Mayor and the City Council  
**FROM:**       Ric Semonski, Supervisor of Streets  
**DATE:**        January 28, 2020  
**SUBJECT:**    Agreement to Railway Improvements at Carver Lane

**DISCUSSION:**

As part of a railroad crossing improvement on Carver Lane for the Norfolk Southern Railway, there are improvements to drive approaches that need made according to railway safety requirements for access and visibility.

The Illinois Commerce Commission estimated the project would cost \$78,000.00. This subject was presented and read for the second time at the August 6, 2019 Council meeting. What was presented and approved at that meeting allows the City to be reimbursed for their expenditure as part of this railway crossing improvement.

Since the above mentioned 2019 Council meeting the project has been bid with the only bidder being RA Cullinan & Son, Inc. with a bid of \$91,523.69. This amount in addition to \$13,000 for engineering constitutes a total project cost of **\$104,523.69**. Per agreement with the Illinois Commerce Commission, the City will be reimbursed 100% of this cost.

Please see attached related documentation.

This is not a budgeted expense and has been brought forward by and is a requirement of the Illinois Commerce Commission after the 2019-20 budget season was finalized.

**RECOMMENDATION:**    I recommend that the City approve the Agreement between the City, the Illinois Commerce Commission, Illinois Department of Transportation, and the Norfolk Southern Railway to allow the reimbursement for required improvements to the railway intersection at Carver Lane.

**RESOLUTION NO. 1920-108**

**East Peoria, Illinois**

**\_\_\_\_\_ , 2020**

**RESOLUTION BY COMMISSIONER \_\_\_\_\_**

**RESOLUTION APPROVING A CONSTRUCTION CONTRACT AND  
ENGINEERING CONTRACT FOR IMPROVEMENT OF THE  
NORFOLK SOUTHERN RAILWAY RAILROAD CROSSING AT CARVER LANE**

**WHEREAS**, after a proper and thorough evaluation and review process, the Illinois Commerce Commission (“ICC”) has determined that the railroad crossing for the Norfolk Southern Railway line at Carver Lane in East Peoria needs rehabilitation and improvement in order to improve public safety, access, and visibility for this railroad crossing (the “RR Crossing Improvement Project”); and

**WHEREAS**, because this Project involves a railroad line and corresponding railroad crossing in the State of Illinois, the ICC oversees and coordinates railroad projects that involve railroad crossings such as this RR Crossing Improvement Project; and

**WHEREAS**, the RR Crossing Improvement Project consists of installing flashing light signals and gates at the railroad crossing with an appropriate electronic control and remote monitoring system (the “NSF Improvements”) and rehabilitating the highway approach grades and refreshing the advance warning pavement markings (the “City Improvements”); and

**WHEREAS**, the City has previously entered into an agreement with the ICC, the Norfolk Southern Railway Company, and the Illinois Department of Transportation (“IDOT”) to undertake the RR Crossing Improvement Project for the benefit of the general public under the oversight of the ICC and with IDOT assistance (the “Project Agreement”); and

**WHEREAS**, under the Project Agreement, the Norfolk Southern Railway Company is responsible for funding and constructing the NSF Improvements provides, while the City is responsible for undertaking and completing the City Improvements and the City will be reimbursed 100% for the construction costs and the related engineering fees incurred by the City for completing the City Improvements; and

**WHEREAS**, the City has now sought bids for the City Improvements portion of the RR Crossing Improvement Project; and

**WHEREAS**, R.A. Cullinan & Son, Inc. ("R.A. Cullinan") submitted the lowest responsible bid to complete the City Improvements portion of the RR Crossing Improvement Project at a cost of \$91,523.69; and

**WHEREAS**, Patrick Meyer and Associates, Inc. will provide engineering services for the City Improvements at a cost not to exceed \$13,000.00; and

**WHEREAS**, the City Council hereby finds that it is in the best interests of the City to proceed with the City Improvements portion of the RR Crossing Improvement Project and award a construction contract to Cullinan & Son and award an engineering service contract to Patrick Meyer and Associates, Inc. for construction engineering services for the City Improvements;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST PEORIA, TAZEWELL COUNTY, ILLINOIS, THAT:**

**Section 1.** The above recitations are found to be true and correct.

**Section 2.** The bid from R.A. Cullinan is hereby accepted and approved, and the Mayor is hereby authorized and directed to enter into a contract with R.A. Cullinan in the amount of \$91,523.69 for the City Improvements portion of the RR Crossing Improvement Project containing such terms and conditions as the Mayor in his discretion may approve; provided, however, that the City shall have no obligation under the terms of this contract until an executed original of such contract has been delivered to R.A. Cullinan.

**Section 3.** The contract with Patrick Meyer and Associates, Inc. is hereby accepted and approved, and the Mayor is hereby authorized and directed to enter into a contract with Patrick Meyer and Associates, Inc. for engineering services in the amount of \$13,000.00 for the City Improvements portion of the RR Crossing Improvement Project containing such terms and conditions as the Mayor in his discretion may approve; provided, however, that the City shall no obligation under the terms of this contract until executed originals of such contract has been delivered to Patrick Meyer and Associates, Inc..

**APPROVED:**

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

# M Patrick N. Meyer & Associates, Inc.

15109 West Bittersweet Court  
Brimfield, Illinois 61517  
Office/Mobile: 309-696-1935  
Email: [pmeyer@mtco.com](mailto:pmeyer@mtco.com)

January 28, 2020

City of East Peoria  
Department of Public Works  
Attn: Mr. Ric Semonski,  
Street Department Supervisor  
2232 E Washington  
East Peoria, IL 61611

Re: City of East Peoria  
Carver Ln (MUNI 6805)-south side of RR track improvements  
19-00170-00-SP  
GCPF

Dear Ric:

For clarification purposes, we are restating the recommendation. We recommend the City receive the only proposal and award the project to the R.A. Cullinan & Son, Inc. for the above referenced Carver Ln (MUNI 6805)-south side of RR track improvements in the amount of \$91,523.69. This amount in addition to the attached engineering agreement of \$13,000 constitutes the total project cost of \$104,523.69. Per the agreement with the Illinois Commerce Commission, the City will be reimbursed 100%.

If you have any questions and/or comments, please do not hesitate to contact me at (309) 696-1935.

Sincerely,

PATRICK N. MEYER & ASSOCIATES, INC.

Patrick N. Meyer, P.E., M.B.A.  
Civil Engineer

Enclosure

**Tabulation  
of Bids  
(page 1 of 1)**

County <u>TAZEWELL</u> Date <u>1/21/2020</u>					<b>Name and Address of Bidders</b>	<b>RECOMMENDED BIDDER</b>		
Municipality or Road District <u>EAST PEORIA</u> Time <u>11:00 A.M.</u>						<b>R.A. CULLINAN &amp; SON, INC.</b>		
Section <u>CARVER LN RR IMPROV</u> Appropriation \$ _____						<b>P.O. BOX 166</b>		
Estimate \$ <u>114,920.00</u> Attended by <u>PATRICK MEYER-PNMAI</u>						<b>TREMONT, IL 61568</b>		
<u>EP-MORGAN CADWALADER, RIC SEMONSKI, IDOT-KEN PARK</u>					<b>Approved Engineer's Estimate</b>	<b>BID BOND</b>		
Proposal Guarantee _____								
Terms _____								
Item No. or Group	Items	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total
40600290	BIT MATLS TACK CT		POUND	372	15.00	5,580.00	10.13	3,768.36
40600625	LEV BIND MM N50		TON	101	250.00	25,250.00	257.41	25,998.41
40600982	HMA SURF REM BUTT JT		SQ YD	206	30.00	6,180.00	41.39	8,526.34
40603510	P HMA SC "C" N50		TON	22	300.00	6,600.00	306.15	6,735.30
42300400	PCC DRIVEWAY PAVT 8		SQ YD	11	200.00	2,200.00	369.99	4,069.89
44000200	DRIVE PAVEMENT REM		SQ YD	11	10.00	110.00	131.88	1,450.68
44000500	COMB CURB GUTTER REM		FOOT	150	10.00	1,500.00	29.38	4,407.00
60603800	COMB CC&G TB6.12		FOOT	150	150.00	22,500.00	141.11	21,166.50
67100100	MOBILIZATION		L SUM	1	5,000.00	5,000.00	3,546.80	3,546.80
Z0048665	RR PROT LIABILITY INS		L SUM	1	20,000.00	20,000.00	10,000.00	10,000.00
	TRAF CONTR COMPL		L SUM	1	20,000.00	20,000.00	1,854.41	1,854.41
<b>THIS PAGE ONLY</b> →					<b>Total Bid</b>	<b>As read</b>	114,920.00	91,523.69
						<b>As corrected</b>	114,920.00	91,523.69

2020

CARVER LN RR IMPROV

<b>COMPANY</b>	<b>TASK</b>	<b>COST</b>
<b>CONSTRUCTION</b>	<b>CONSTRUCTION</b>	<b>91,523.69</b>
R. A. CULLINAN & SON, INC.	BID FOR STREET IMPROVEMENTS	91,523.69
<b>ENGINEERING &amp; MATERIALS TESTING</b>		<b>13,000.00</b>
PATRICK N MEYER & ASSOCIATES, INC.	ENGINEERING-PREVIOUSLY APPROVED BY IDOT	13,000.00
	<b>GRAND TOTALS=</b>	<b>104,523.69</b>

Municipality City of East Peoria	<b>L O C A L  A G E N C Y</b>	 <b>Illinois Department of Transportation</b>  <b>Preliminary/Construction Engineering Services Agreement For Motor Fuel Tax Funds</b>	<b>C O N S U L T A N T</b>	Name Patrick N. Meyer & Associates, Inc..
Township				Address 15109 W Bittersweet Ct
County Tazewell				City Brimfield
Section 19-00170-00-SP				State IL 61517

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above PROJECT. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer** Deputy Director Division of Highways, Regional Engineer, Department of Transportation
- Resident Construction Supervisor** Authorized representative of the LA in immediate charge of the engineering details of the PROJECT
- Contractor** Company or Companies to which the construction contract was awarded

**Section Description**

Name Carver Ln (MUNI 6805) Route \_\_\_\_\_ Length 0.02 miles Structure No. \_\_\_\_\_

Termini south end of Carver Ln RR xing for a distance of 100 ft

Description  
curb/gutter removal and replacement and hot mix asphalt placement

**Agreement Provisions**

**The Engineer Agrees,**

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
  - b.  Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of detailed bridge plans.
  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.

- e.  Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and Railroad Crossing work agreements.
- f.  Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

**NOTE** Four copies to be submitted to the Regional Engineer

- g.  Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
- h.  Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
- i.  Assist the LA in the receipt and evaluation of proposals and the awarding of the construction contract.
- j.  Furnish or cause to be furnished:
  - (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
  - (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
  - (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
  - (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
  - (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the DEPARTMENT and submit inspection reports to the LA and the DEPARTMENT in accordance with the policies of the said DEPARTMENT.
- k.  Furnish or cause to be furnished
  - (1) A resident construction supervisor, inspectors, and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the LA.)
    - a. Continuous observation of the work and the contractor's operations for compliance with the plans and specifications as construction proceeds, but the ENGINEER does not guarantee the performance of the contract by the contractor.
    - b. Establishment and setting of lines and grades.
    - c. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
    - d. Supervision of inspectors, proportioning engineers and other technical personnel and the taking and submitting of material samples.
    - e. Revision of contract drawings to reflect as built conditions.
    - f. Preparation and submission to the LA in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by the LA and the DEPARTMENT.

**NOTE:** *When Federal funds are used for construction and the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor, the ENGINEER is required to be prequalified with the STATE in Construction Inspection. The onsite resident construction supervisor and project inspectors shall possess valid Documentation of Contract Quantities certification.*

2. That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plats, plans and drafts shall before being finally accepted, be subject to approval by the LA and the said DEPARTMENT.
3. To attend conferences at any reasonable time when requested to do so by the LA or representatives of the DEPARTMENT.
4. In the event plans, surveys or construction staking are found to be in error during the construction of the PROJECT and revisions of the plans or survey or construction staking corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the contractor.
5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this agreement will be made available upon request to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
6. To make such changes in working plans, including all necessary preliminary surveys and investigations, as may be required after the award of the construction contract and during the construction of the improvement.
7. That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.
8. To submit, upon request by the LA or the DEPARTMENT a list of the personnel and the equipment he/she proposes to use in fulfilling the requirements of this AGREEMENT.

**The LA Agrees,**

1. To pay the Engineer as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
  - a.  A sum of money equal to \_\_\_\_\_ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
  - b.  A sum of money equal to the percentage of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	<u>\$13,000 lump sum</u>	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j and 1k of THE ENGINEER AGREES at the hourly rates stipulated below for personnel assigned to this PROJECT as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1b, 1c, 1d, 1e, 1f, 1j and 1k of THE ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

Grade Classification of Employee	Hourly Rate
Principal Engineer	_____
Resident Construction Supervisor	_____
Chief of Party	_____
Instrument Man	_____
Rodmen	_____
Inspectors	_____
_____	_____
_____	_____
_____	_____
_____	_____

The hourly rates itemized above shall be effective the date the parties, hereunto entering this AGREEMENT, have affixed their hands and seals and shall remain in effect until \_\_\_\_\_. In event the services of the ENGINEER extend beyond \_\_\_\_\_, the hourly rates will be adjusted yearly by addendum to this AGREEMENT to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:
  - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee based on the above fee schedule and the approved estimate of cost.
  - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee (excluding any fees paragraphs 1j and 1k of the ENGINEER AGREES), based on the above fee schedule and the awarded contract cost, less any previous payment.
  - c. Upon completion of the construction of the improvement, 90 percent of the fee due for services stipulated in paragraphs 1j and 1k.
  - d. Upon completion of all final reports required by the LA and the DEPARTMENT and acceptance of the improvement by the DEPARTMENT, 100 percent of the total fees due under this AGREEMENT, less any amounts previously paid.

By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That should the improvements be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a and 1g, and prior to the completion of such services the LA shall reimburse the ENGINEER for his actual costs plus \_\_\_\_\_ percent incurred up to the time he is notified in writing of such abandonment "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus \_\_\_\_\_ percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
6. That should the LA extend completion of the improvement beyond the time limit given in the contract, the LA will pay the ENGINEER, in addition to the fees provided herein, his actual cost incurred beyond such time limit - "actual cost" being defined as in paragraph 4 above.
7. To submit approved forms BC 775 and BC 776 with this AGREEMENT when federal funds are used for construction.

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**It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the

ENGINEER one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, specifications, partial and completed estimates and data if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under the AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized offices.

Executed by the LA:

City of East Peoria \_\_\_\_\_ of the  
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By \_\_\_\_\_,

\_\_\_\_\_  
Clerk

(Seal)

By \_\_\_\_\_,

Title:

Executed by the ENGINEER:

ATTEST:

By \_\_\_\_\_,

Title:

Title:

<b>Approved</b>
_____
Date
Department of Transportation
_____
Regional Engineer